Accredited Short Course

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Recommended for:

- A rolling course intake

- Short Courses

- Fully automated process with no revision of applications required

- When AVETMISS data is required*

An automated email can be sent here

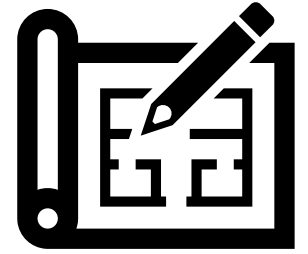A payment can be taken here

Admin can be notified here

Student applies for a course using short application form → Student is automatically enrolled → Full AVETMISS Form sent. Certification contingent on return of form

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Colour Code	Process
■	Online Course Forms
■	Automated Communication
■	Staff Notifications
■	Full AVETMISS/Additional Information Form (feedback form)
■	Payments

● An automated email can be sent here

● A payment can be taken here

● Admin can be notified here

Student applies for a course using short application form → Student is automatically enrolled → Full AVETMISS Form sent. Certification contingent on return of form

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Setup

1. Set up Course Form (create, link, payments)
   Administration > Forms > Course Forms

2. Setup Feedback Form
   Administration > Forms > Feedback Form > +

3. Create or edit an email template to be used
   for automated (linking feedback form URL)
   Communications > Templates > Course
   Application

4. Link email templates to Course
   Application Status
   Administration > Lookups >
   Courses Application Setup

5. Enable staff notifications
   Staff name > Preferences

6. Enable payment on Course
   Administration > Forms > Course Forms

Lets go do it!

Let's take a look at:
- Accredited Short Course Setup
- Demo

readytech

Thank you

For more information please contact:

Support

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- P: 02 9018 5525

Onboarding

- E: customeronboarding@ewp.readytech.io